To nominate an individual or team for this prize, please follow the steps below.

- Complete a nomination form.

- Ensure that the nominee is a current non-faculty employee for the College of Engineering. The nomination can also include a team of College of Engineering non-faculty employees. The nominee should not be a past recipient of this award. Individuals are eligible to receive this award only once. The committee will consider previous nominees, but the nomination packets must be resubmitted each year. Team nominations must be submitted by the team and signed by the team sponsor/unit director/direct supervisor/administrator.

- Provide a full and complete statement of the reasons for proposing the candidate or team. State specific achievements, which represent innovative improvements in the long-term effectiveness of the College, and describe what was done over and above normal contributions and performance. Keep the narrative to no more than two pages.

- Attach at least two letters of recommendation that support the nomination.

- Send original nomination packet plus four copies to the address listed below.

- Incomplete packets and late submissions will not be considered.

**Deadline**
4 p.m. Friday, April 19, 2019

**Submission**
*College of Engineering*
*Attn: Gardinia Laster*
*Cosart Prize*
*CE 100*
*CAMPUS*
NOMINATION FORM
2019 William Primm Cosart Prize

DEADLINE: Friday, April 19, 2019

NOMINEE

Name __________________________________________________________
Department _____________________________________________________
Phone __________________________________________________________
Email Address __________________________________________________
Mailing Address _________________________________________________

NOMINATOR

Name __________________________________________________________
Department _____________________________________________________
Phone __________________________________________________________
Email Address __________________________________________________
Mailing Address _________________________________________________

Length of time you have known the nominee: __________________________

In what capacity? ________________________________________________

_________________________________________________________________

Nominator’s Signature ____________________________________________

Attach complete nomination statement to this form.

Mail or Hand Deliver to:
College of Engineering
Attn: Gardinia Laster
Cosart Prize
CE 100
CAMPUS